

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
February 12, 2025

Council President Eric Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilwoman Stacy DeDomenicis; Councilman Ken Kelly; Councilman Matt Levinson; Councilman Todd Michael; and Councilman Adam Walcoff; and Council President Eric Ford.

Absent: None

Also Present: Joseph L. Youngblood, Jr., City Solicitor; CJ Kaenzig, Engineer's Office; Anthony Strazzeri, CFO; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; Greg Coderre, Fire Department; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Albright, motioned, seconded by Councilman Walcoff, to approve the minutes of the January 29, 2025 Caucus meeting without formal reading. All members of Council were in favor with one abstention by Councilwoman DeDomenicis. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, and Development

1. Councilwoman Albright discussed a Resolution authorizing a Contract for the Furnishing and Installation of a Tencate Pivot Turf System at All Wars Memorial Park through Bergen County Cooperative Pricing System BC-C-24-004; Contract Purchasing System #CK04.
2. Councilwoman Albright advised of a Resolution awarding a Contract to Vortex Services, LLC for the 2025 Sewer Lining Project, Contract No. 43.
3. Councilwoman reviewed a Resolution approving Change Order No. 6 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House. This was to add an additional snack bar with window counter top.
4. Councilwoman Albright discussed a Resolution awarding a Contract to Capela Construction for the Memorial Park Drainage Extension Project. This is needed for drainage at the turf field to connect to the City's system.

4. Councilman Levinson

A. Revenue & Finance

1. Councilman Levinson advised of a budget meeting that was recently held. He reported that this is not the best of years as increases out of the City's control have impacted the budget, such as pension, health insurance and other contractual agreements. The committee will continue to work on the budget to bring the proposed increase down as low as possible. Councilman Ford commended the committee for their efforts.

5. Councilman Michael

A. Public Safety

1. Councilman Michael advised of the final reading of an Ordinance amending Chapter 152 Fire Prevention Fees.
2. Councilman Michael discussed a Resolution authorizing the execution of a Contract on behalf of the City of Linwood with the International Association of Fire Fighters Local #4370.
3. Councilman Michael advised of a Resolution authorizing the hiring of Craig M. Thompson to the position of Firefighter in the City of Linwood. Mr. Thompson is currently a Part Time Firefighter and will now be hired as Full Time.

6. Councilman Walcoff

A. Public Works

1. Councilman Walcoff advised of a Resolution authorizing participation in the Atlantic County Commodity Resale System.
2. Councilman Walcoff discussed a Resolution awarding an Emergency Contract to Comfort Now for Emergency Boiler Replacement in the Linwood Fire House. The seventy year old boiler at the Fire House broke down and reached its end of life. Currently there is no heat in the building, which created an emergency situation. This contract is to install a new system.

7. Council President Ford

A. Administration

1. Council President Ford advised of a Resolution awarding a Non-Competitive Contract for Professional Services to AtlantiCare Behavioral Health for the Employee Assistance Program. This is a worthwhile program for the City employees.

At 6:06 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator
Municipal Clerk